**Right side details of CV**

1. We can find the template in any website.

2. Color of the CV should be blue and white.

3. Photo is not mandatory. But if we want to it should be professional passport photo.

4. CV should be only 1 page.

5. Summary should be very short which includes our past and present working experience. It should not be more than 200 words. Should be fit in one paragraph.

6. After summary we can write skills like SQL, python etc.

7. Next comes up our employment history which includes name of the companies we worked with date and projects and achievements. Important points need to be in bold and MORE FOCUS ON IMPACT OF MY PROJECTS.

**Left side of CV**

1. Name

2. Personal information like name, address, mail, mobile and address (state and Country).

3. Education details (marks are not mandate but last degree year is mandatory.)

4. Spoken languages.

5. Keep your cv as simple as it can be. Simple and Informative.